



# Wickham Church of England Primary School

Buddens Road, Wickham, Fareham, Hants. PO17 5HU

Tel: 01329 833065 Fax: 01329 834969

Email: [adminoffice@wickham-primary.hants.sch.uk](mailto:adminoffice@wickham-primary.hants.sch.uk)

Headteacher: Mr Graham Cutter Deputy Head: Mrs Loren Way



24<sup>th</sup> March 2020

Dear Parents/Carers,

I am writing to all key workers and parents of vulnerable children to establish whether there is a need for childcare provision over the Easter break (6<sup>th</sup> – 9<sup>th</sup> April and 14<sup>th</sup> – 17<sup>th</sup> April).

Whilst it is not possible to give exact details of what this provision may look like at this time, it may be that it is hosted at a local 'hub', together with pupils from other local schools, rather than on site at Wickham Primary School. Once I have a clear idea of numbers, I will be able to plan for this provision and confirm the details to you.

I would be grateful if you could contact the school by telephone or by email ([adminoffice@wickham-primary.hants.sch.uk](mailto:adminoffice@wickham-primary.hants.sch.uk)), by 2pm on Wednesday 25<sup>th</sup> March, if you wish to reserve a space for your child/ren. Please confirm which day/s you wish to reserve a space on and for how many children.

Please remember, if a family has only one key worker, critical to the fight against the spread of COVID-19, we ask that you consider the possibility of the other parent providing child care. If both parents are key workers, you should still exhaust every possible option for keeping their children at home by altering work patterns or working from home in some circumstances.

In order to minimise the risk to staff, children and their families, the use of our childcare provision should be the **only option** available to you.

Thank you for your cooperation.

Yours sincerely,

Graham Cutter  
Headteacher